Automated Systems
asat
Approach to Training

MULTIMEDIA TIPS

BY
Elaine J. Tarr
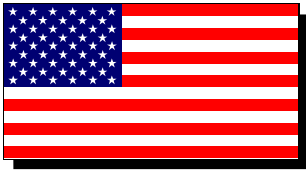## Army Training
Support Center
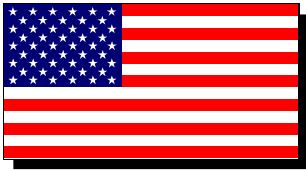## Fort Eustis, VA,
23604
Elaine.tarr@atsc.arm
y.mil

<u>Multimedia Table Information</u>

**Over the past several years, we have recommended various "tips" with regard to do's and don'ts for this table.**

Over time, a lot of these "tips" have been forgotten but are still valuable and relevant information.

For review – Please be aware of the

Multimedia Table Information **(continue**

- **Administrators will give "rights" to that table and control who may add/modify/link.**

- **Do not give "delete" function. This function is available to administrators but should not be given at all.**
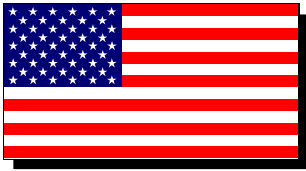
3
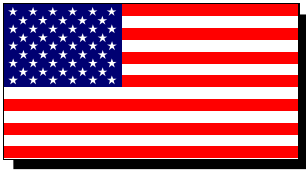
Multimedia Table Information (continue

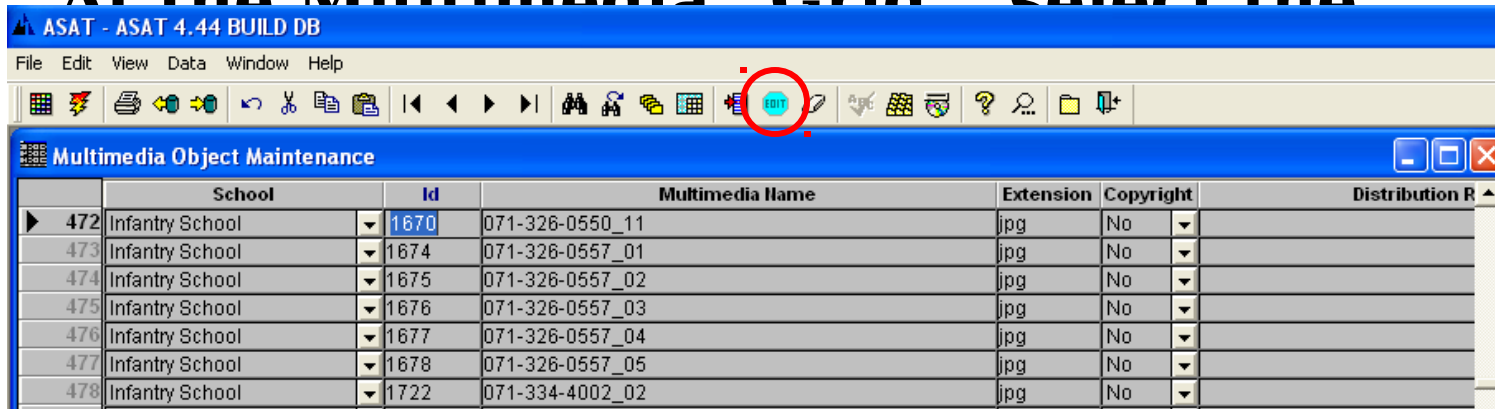- **Never change/alter the "system" generated number (Media ID). This causes the numbering to mismatch.**

- **Never DELETE multimedia. There is a function to change the media object if you have inserted an incorrect media.**

Multimedia Table Information (continued

To change a media object, use the following steps:
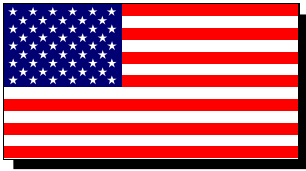
At the Multimedia "Grid", select the

Or, you can go to Data\Edit Record

<u>Multimedia Table Information</u> <u>(continued</u>

The record turns "white" allowing editing.

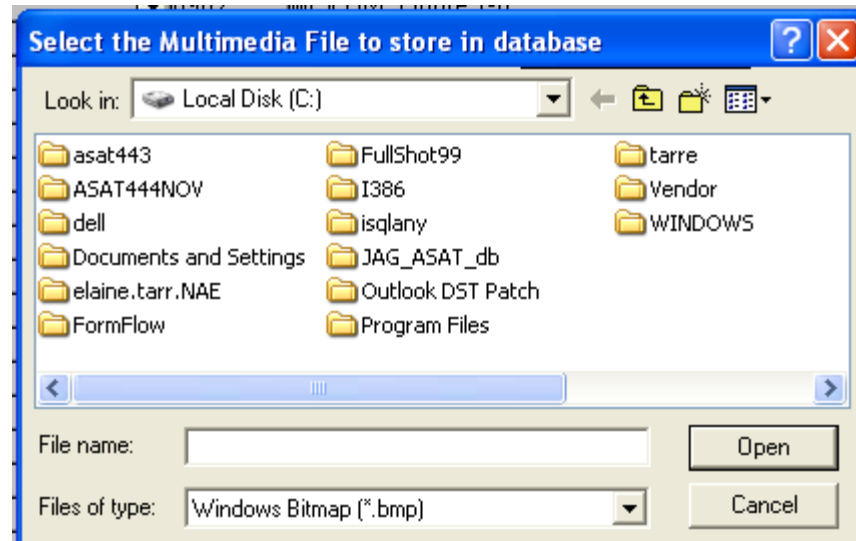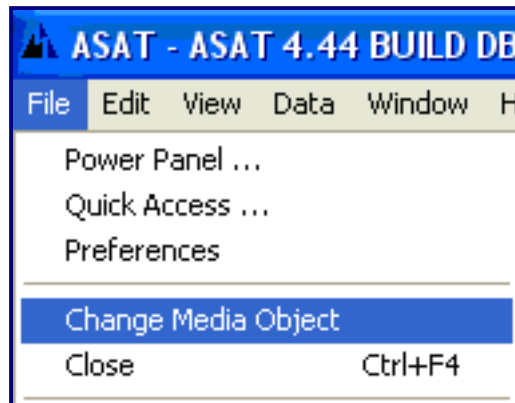ASAT - ASAT 4.44 BUILD DB

File   Edit   View   Data   Window   Help

Multimedia Object Maintenance

	School	Id	Multimedia Name	Extension	Copyright
▶ 472	Infantry School	1670	071-326-0550_11	jpg	No
473	Infantry School	1674	071-326-0557_01	jpg	No
474	Infantry School	1675	071-326-0557_02	jpg	No
475	Infantry School	1676	071-326-0557_03	jpg	No

You can change school and multimedia name Again, do not alter the system ID field.
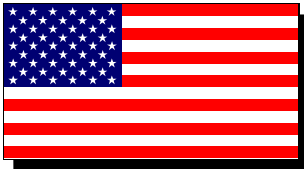
6
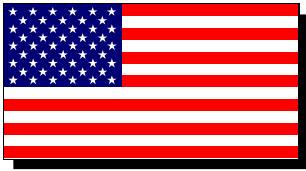
Multimedia Table Information (continue

Next select File\Change Media Object

ASAT - ASAT 4.44 BUILD DB

File   Edit   View   Data   Window   H

Power Panel ...
Quick Access ...
Preferences

Change Media Object
Close   Ctrl+F4

Select the Multimedia File to store in database

Look in: Local Disk (C:)

asat443   FullShot99   tarre
ASAT444NOV   I386   Vendor
dell   isqlany   WINDOWS
Documents and Settings   JAG_ASAT_db
elaine.tarr.NAE   Outlook DST Patch
FormFlow   Program Files

File name:

Files of type: Windows Bitmap (*.bmp)

Open

Cancel

The "Select..." function now gives the user the opportunity to change/select different objects.
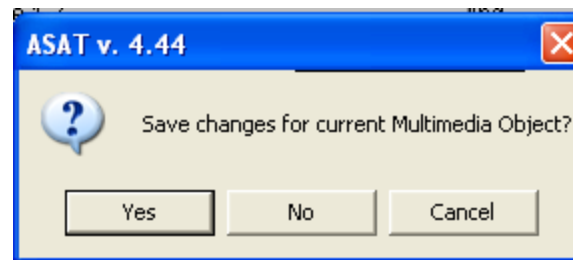
7

Multimedia Table Information (continued)

Save

Multimedia Table Information (continue

Your record has been changed

Select the "disc" icon to view/display your

QUESTIONS?